

**TOWN OF HUDSON  
REGULAR COUNCIL MEETING  
333 SOUTH MAIN STREET  
HUDSON, WY 82515  
October 9, 2018**

**Governing Body Present:** Mayor Mike Anderson, Councilmembers Mary Fenton, Sherry Oler, and Julie Thomas, and Brady Hamilton

**City Staff Present:** Town Attorney Teresa McKee, Clerk/Treasurer Christy Kimber, and Maintenance Director Harry Miller

**VISITOR:** Louise Barker

**CALL TO ORDER:** Mayor Anderson called the Regular Council Meeting to order at 6:00p.m. The Pledge of Allegiance was recited, and Roll Call was taken.

**CONSENT AGENDA:**

**Minutes:** Mayor Anderson asked for the correction or approval of the minutes of the Regular Council Meeting of September 11, 2018.

**MOTION:** Councilwoman Sherry Oler moved to approve the September Minutes and Councilwoman Julie Thomas seconded. The motion passed unanimously.

**FINANCIAL REPORT:** Mayor Anderson asked for the correction or approval of the Financial Report for September 2018.

**MOTION:** Councilwoman Julie Thomas moved to approve the September Financial Reports, and Councilwoman Mary Fenton seconded. The motion passed unanimously.

**PAYMENT OF BILLS:** Mayor Anderson asked if there were questions regarding bills and claims. There were none.

**MOTION:** Councilwoman Sherry Oler moved to approve the payment of bills and claims, and Councilwoman Julie Thomas seconded. The motion passed unanimously.

**AUDIENCE:** Louise Barker spoke on aesthetic and fire concern danger from the weeds and inattention of the empty home, located at 408 West Fourth Street. Mayor Anderson has reached out to Wyoming Guardianship Corporation. They are actively attempting to get a realtor appointed, for lawn care and resale of home.

**MAINTENANCE REPORT:**

- Repair air dryer call for replacement parts
- Install new chlorine pump in cemetery pump house
- Locates for WY Dot 789 Highway bridge

- Turn water off at 464 South Ohio
- Roof blower not working at water plant; begin to problem-solve
- EPA report filed for Water Treatment Plant, LT2 test to Zedi
- Repair roof blower at water plant
- Locate valves on Fourth and Kansas
- Set mosquito traps and spray weeds
- Complete location of water valves and manholes on Fourth and Kansas
- Mow Parks, Library, and Cemetery. Weed Parks
- Continue to search for leaks in system
- Collect mosquito traps for the last time and collect all equipment to turn in the Weed and Pest. Put mosquito truck away for the season
- Place one-cent signs
- Set out copper and lead sample bottles
- Continue to search for valves not on the map
- Exercise valve on second and Kansas broke during procedure and called emergency locates for Precision Dirt Works to fix break. Locate valves to isolate leak and turn off. Locate valve and exercise fourth and Kansas
- Move wire
- Tour Sewer Lagoon and Canal with Cal Twiford; discuss water plant counters and totalizer. Collect lead and water samples Jamie here to send in for sampling
- Meet with Cal to finish Second and Kansas streets
- Repair removal and ortho test performed at Water Treatment Plant
- Blow down all parks and cemetery
- Main water line break in cemetery. Repair cemetery line break and finish blowing out system, blow out town house. Locates on town house curb stop
- Read meters
- Sample to Zedi
- Meet with contractors on paving project
- Meet with Cal removal ortho test at Water Treatment Plant, continue with metal detecting valve on Kansas and Second street
- Dig out speed bumps on Second and Third Streets and South Ohio
- Work order at cemetery to fill grave
- Chlorine VFD in call electrician
- Mix permag chemicals start lpm #1
- Brush pile and bigger tree sections pushed back
- Haul garbage
- Winterize cemetery pump house
- Locate and massage valves
- Clean drains on main street
- Meet with mike

### **CLERK-TREASURER REPORT:**

1. Monitor system – Mike Dabich has ordered the window for wall to permit better visual for office staff.
2. The cemetery donation from the Berce family, and Bob Calfas, brought out some of our town seniors. The sense of community was well received and appeared to be enjoyed by all who attended.
3. Reminder, elections will take place November 6<sup>th</sup> Julie Thomas, Zeke (Bruno) Bonella, and Mary Anne Robeson will be running for two open council seats.
4. We've been steadily busy in the office with paperwork for the paving of Kansas street and a portion of the cemetery, the FEMA extensions, SLIB coordination for Waste Water Treatment Plant, set back permits, Q reports, and all the other day to day duties of the Treasurer/Clerk position.
7. The WAMCAT conference, always offers great information:
  - Suggested what they call "Boot Camp" for the municipal councilmembers and team. Importance of cohesive environment; important for the trust and confidence peers, and the public put in the municipality.
  - Taught on a group reset button; positioning elected officials and team to be more successful. Gave some script templates.
  - Encourage a council and group field trip to the Water Treatment Plant, Fire Hall, Sewer plant, Cemetery, Svilar Park, etc.
  - Action Planning Worksheets for all EM scenario's
    - Spoke on importance of MOU's (Memos of Understanding), security, radio communication for me to others and vice versa, staging area, attorney language for liability release agreement for volunteers, etc.
  - Investing public funds – Bonds are permissible. They are the safest. Perhaps consider allocating some funds to have more reserves set-up for the Water Treatment Plant. The town does have an investment policy in place.
10. Our reimbursement request from Weed and Pest for mosquito spraying has been submitted.
11. Been gathering information for Dave Goldman to do our Annual Summary Audit the weekend of November 9th.

### **MAYOR'S REPORT:**

1. In addition to Kansas Street, the middle of the cemetery will be paved
2. BIDS were open on September 21, 2018. Dave's Asphalt was awarded the paving job
3. Bob Calfas – Cemetery donation was a tremendous gift to the town and as a result a long-term rapport has begun. Bob and his family are discussing future donations for recreational needs of the town.

4. SLIB (State Loan and Investment Board) approved 40k for Waste Water Lagoon. Brian Martinson will use his vac truck equipment. Wyoming Department of Employment will assist us in hiring day laborers to assist with the project.

5. Mayor met with the Assistant to the Governor, Mary Kay Hill regarding flood mitigation, and emergency protective measure policy language that says before, during and after are permissible regarding the Hesco's along the river. Spoke regarding the Forestry Service and corrections assisting with installation. Informed Ms. Hill purpose of meeting was to bring an awareness to the Governor, so they could give us suggestions for long-term conservation and technical solution to the flood plain that will rectify the issue.

**MOTION:** Councilwoman Sherry Oler moved to approve the payment of bills and claims, and Councilwoman Julie Thomas seconded.

**OLD BUSINESS:**

1. – Award of Kansas Avenue Paving - Mayor Anderson outlined Engineer Calvin Twiford's recommendation and the telephone conference vote that occurred to accept and give the Notice of Award to Dave's Asphalt. (BID Tabulation attached)

**MOTION:** Councilwoman Sherry Oler moved to approve the telephone vote and award of the Kansas Avenue Paving project to Dave's Asphalt in the amount of \$101,140.00. Councilwoman Julie Thomas seconded. The motion passed unanimously.

**ADJOURNMENT:** There being no further business to come before the Mayor and Council, a motion to adjourn the meeting was made by Councilwoman Sherry Oler and seconded by Julie Thomas. The motion carried unanimously. The meeting was adjourned at 6:45p.m.

Attest:

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Clerk/Treasurer, Christy Kimber

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Councilwoman, Sherry Oler

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Councilwoman, Mary Fenton

Approved:

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Mayor, Mike Anderson

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Councilwoman, Julie Thomas

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Councilman, Brady Hamilton