

TOWN OF HUDSON  
MEETING TYPE: REGULAR  
333 SOUTH MAIN STREET  
HUDSON, WY 82515  
1/12/2016

**Governing Body Present:** Mayor Mike Anderson, Councilmembers Mary Fenton, Craig Waters, Julie Thomas, and Sherry Oler.

**City Staff Present:** Town Attorney Teresa McKee, Town Clerk/Treasurer Christy Kimber, Assistant Town Clerk/Treasurer Mary Anne Robeson, Maintenance Supervisor Harry Miller

**VISITORS:** Bill Stegelmier- CPA McKee Marburger & Fagnant, Sandra Anderson, Brendan Thoman - Project Engineer Gores & Associates.

**CALL TO ORDER:**

Mike Anderson called the meeting to order at 6:00p.m. The pledge of Allegiance was recited.

**CONSENT AGENDA:**

Minutes

- a. Mayor Anderson asked for the correction or approval of the minutes of the December 14, 2015 regular council meeting.

**MOTION:** Councilwoman Julie Thomas moved to approve, and Councilwoman Sherri Oler seconded. Motion passed unanimously.

**APPOINTMENTS:**

*Mayor Anderson made the following appointments and designations subject to Council approval.*

Mayor Pro-Tem:	Sherry Oler
Maintenance Director:	Harry Miller
Clerk/Treasurer:	Christy Kimber
Municipal Attorney:	Teresa McKee
Municipal Judge:	Mike Barton
Newspapers:	Lander Journal/Riverton Ranger/Casper Star Tribune
Depositories:	Bank of the West/Central Bank & Trust/WYOSTAR

*Signatories for all Town designated depositories were made as follows:*

Mayor:	Mike Anderson
Mayor Pro-Tem:	Sherry Oler
Clerk/Treasurer:	Christy Kimber
Assistant Clerk/Treasurer:	Mary Anne Robeson

**MOTION:** Councilman Craig Waters moved to approve, and Councilwoman Julie Thomas seconded. The motion passed unanimously.

**AGREED UPON PROCEDURES:**

Bill Stegelmier, CPA from McKee, Marburger, and Fagnant, P.C. presented the report for the annual financial scope for the Town of Hudson. Mr. Stegelmier reported the following:

- a. Payroll: Expenditures matched 941 report



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- b. Grants: Examined and did not note any exceptions
- c. Disbursements: All approved by council, proper coding and recording, authorized signers
- d. Interest: Reporting on accrual basis instead of cash
- e. Proof of Cash: Tested and looked very good
- f. Fixed Assets: Tested physical existence matched. Town complimented on the Implementation of assets tagging system.
  - Future assets purchased will require CFDA# tag when approved as a Grant.
  - Small inventory item tags purchased, still a work in progress.

MOTION: Councilwoman Mary Fenton moved to approve scope report from McKee, Marburger and Fagnant, P.C. Councilwoman Julie Thomas seconded. The motion passed unanimously.

**MAYORS REPORT:**

- a. Dump truck/Sander in process and will tentatively be picked up next week. Will come with rack, blade, cradle, sander, spreader, and various other attachments.
  - Sand in all intersections.
  - Mr. Miller will plow main street early in the morning prior to County trucks coming in.
  - Mrs. Kimber will start process for insurance.
- b. Fremont County Association of Governments (FCAG) funding. Governor Mead states no monies available to towns and cities.
  - Madden Formula to be used in the future for assessments.
  - Governor's budget and the change to the Madden formula, has yet to be accepted
  - Mayor Anderson expressed we should receive some monies.
- c. Attended Commissioners' meeting in regard to Guardian Flight and ambulance group.
  - Potential mill levy with hospital district, or sales tax. County would get nothing out of it, in five (5) years they are permitted to give up facility and land. Outcome TBD.
- d. Zeke and the Fire Department are moved out. Harry will be moving his office to the Town Hall. With the additional shop available, all of the towns equipment, etc. can be kept safe from the elements, and potential vandalism.
- e. The Home Crafters have requested expansion of the current Town Hall kitchen. After assessment, this may be feasible.
- f. VFW, contributed \$2,500.00 toward the Park benches.
- g. Hudson Daze work has begun. It will take place on Saturday June 11<sup>th</sup>

**MAINTENANCE REPORT:**

Mr. Miller reported on maintenance updates from November and December 2015.

- a. In November
  - The water plant produced 1415763 gallons
  - Monthly clean performed on the 29<sup>th</sup> and 30<sup>th</sup>



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- On the 13<sup>th</sup> the Memorial Park benches, table and garbage can have arrived. The table and garbage can, were in place at the park, for the dedication that took place on the 19<sup>th</sup>. The three (3) benches will be placed in the spring, as their base needs set in concrete.
- b. In December
- The water plant produced 2010045 gallons
  - Two town residents, experienced considerable water leakage, contributing to total amount of water produced.
  - December 2<sup>nd</sup>, a new generator received from insurance company, replaces the one that was stolen from Jacks Saw Shop.
  - December 7<sup>th</sup>, a new meter head was installed at the water plant
  - December 9<sup>th</sup>, passed level one waste water test for licensing
  - December 14<sup>th</sup> thru 16<sup>th</sup>, Kevin from ESC in Fort Collins, CO worked on the SCADA Historian. The computer can now capture all data from the water plant in real time. Enabling compliance with EPA regulations.

**CLERK REPORT:**

- a. Mrs. Kimber reported on position transitioning with Ms. Robeson.
- b. Website goal of February to be up and running. Target of accepting payments via credit card through the website, a.s.a.p.
- c. UI/WC wire reporting in place

**NEW BUSINESS:**

- a. Financial Report. December and January remain in process. Will send information to Councilmembers when done.

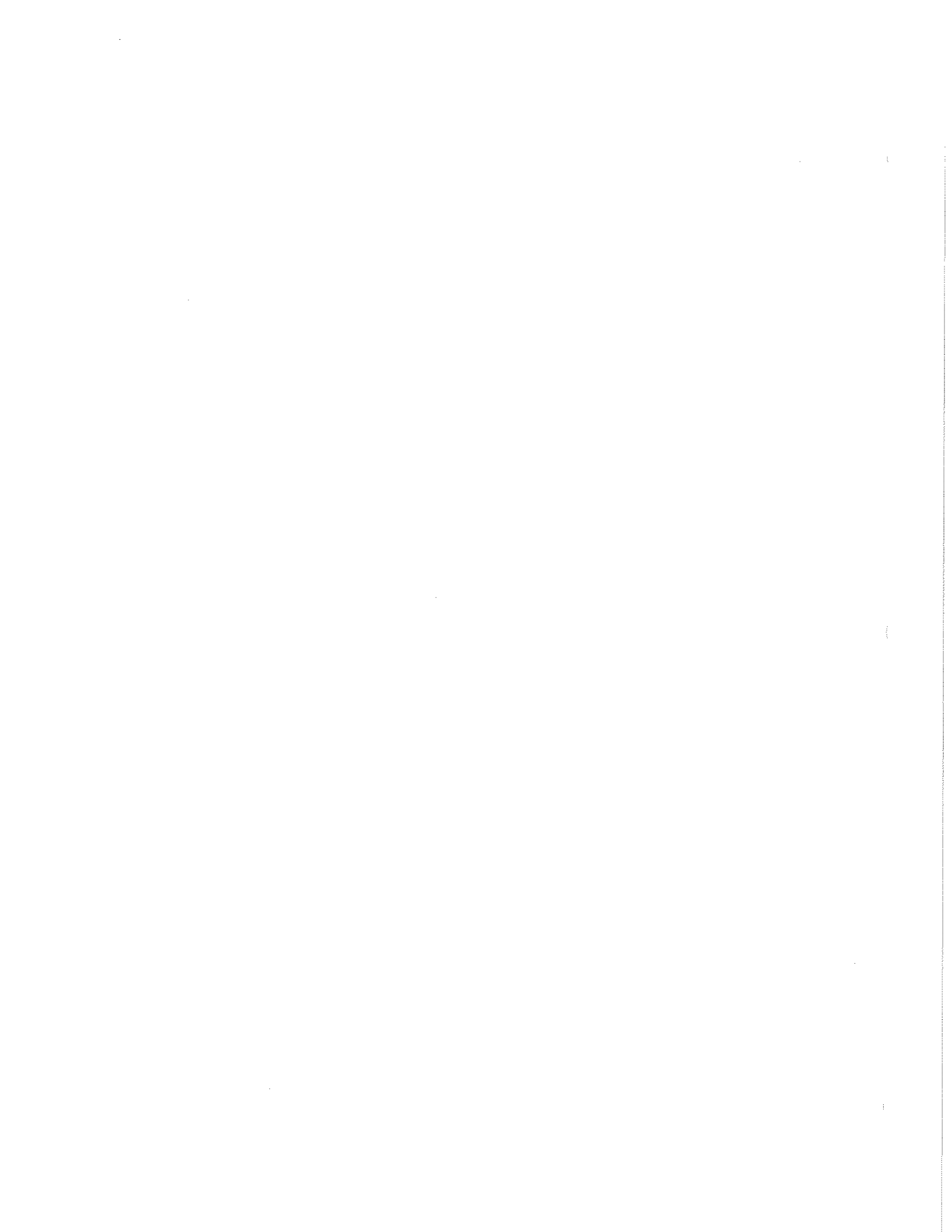
MOTION: Councilwoman Julie Thomas moved to approve. Councilwoman Sherry Oler seconded. The motion passed unanimously.

- b. Bills and Claims. The list will be emailed for review.

MOTION: Councilwoman Sherry Oler moved to approve. Councilwoman Mary Fenton seconded. The motion passed unanimously.

**PRESENTATION:** Mayor Anderson presented semi-retiring Clerk/Treasurer, Mary Anne Robeson with a plaque to honor her for over thirty-five (35) years of service. Twenty-five (25) years for the Town of Hudson, and Ten (10) years for the Town of Dubois.

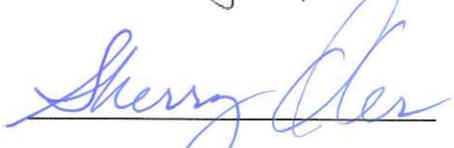
**ORAL COMMENTS:** Brendan Thoman -Project Engineer Gores & Associates, offered to lend a hand anytime with the water treatment plant. Maintenance Director, Harry Miller invited Mr. Thoman to have a tour anytime.



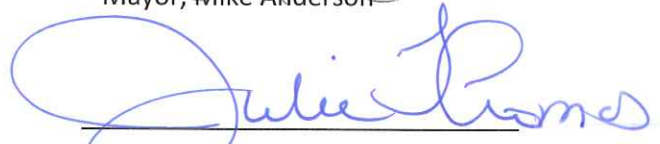

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**ADJOURNMENT:** There being no further business to come before the Mayor and Council, a motion to adjourn the meeting was made by Councilwoman Sherry Oler, and seconded by Councilwoman Julie Thomas. The motion carried unanimously. The meeting was adjourned.

Attest:

  
Clerk/Treasurer, Christy Kimber  
Councilwoman, Sherry Oler  
Councilwoman, Mary Fenton

Approved:

  
Mayor, Mike Anderson  
Councilwoman, Julie Thomas  
Councilman, Craig Waters

